



INSTRUCTIONS FOR ORDERING FROZEN SEMEN

Dear Mare Owner:

Thank you for choosing to breed your mare using frozen semen. All of our frozen semen is stored and distributed by Select Breeders Service, Inc. The following are the fees, policies, and procedures regarding the distribution of semen.

1. Once you have finalized your service agreement with us and paid the stallion service fee, please send us the completed frozen semen order form. We will then fax it to SBS to have them ship your order on the date you have requested for shipping. **Under no circumstance will SBS ship semen without authorization from Iron Spring Farm.**
2. You are responsible for distribution charges, **We will not ship semen prior to receipt of a container deposit and distribution fees.**

PAYMENT IS ACCEPTED IN ADVANCE WITH CHECK, VISA, MASTERCARD

	\$1000.00	
Container Deposit		We must have either a check or credit card number on file prior to shipment.
Distribution Fee Domestic	\$260.00	This covers up to 20 doses of semen from a single stallion, the container rental, handling fees, FedEx Priority Overnight Delivery and FedEx 3-Day Express Saver Return of the SBS container <u>for each shipment</u> . If more than one stallion is included in the delivery, add \$45.00/stallion. For shipments of more than 20 doses, please call the SBS office for a specific quote.
Canadian	\$310	
Rush Fee	\$75.00	As above, shipped to Canada. If Saturday delivery is required, please add \$15.00. Shipment request forms MUST be received by 1pm to ensure shipment the same day. When a request is submitted late we will try our hardest to accommodate you IF at all possible, however a rush fee will apply.
Late Fee	\$25/day	SBS allows you to keep our shipping containers for 10 days. If you do not return the shipping container by the due date printed on the frozen semen transaction report you will be charged a daily late fee of \$25.00 or ultimately forfeiture of the container deposit. If the tank is delivered to your veterinarian or mare management facility, it is still your responsibility to ensure the tank is returned on time.
Client Pick Up	\$115.00	Applies to mare owners picking the tank up themselves from our Select Breeders Service office in Colora, MD. Excludes all FedEx, therefore mare owner responsible for returning tank.

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Client Owned Tank	\$185.00	Applies <u>only</u> to mare owners providing SBS with their own container. Includes loading fee, handling fee, and FedEx delivery to you. The fee also includes recharging the container and testing it to ensure it will hold its charge. SBS requires 24 hours between receipt of the container and sending the semen to verify that the container is functioning properly. A signed release (enclosed) is also required prior to shipping the client owned tank.
Client Owned Tank (no FedEx)	\$95	As above excluding FedEx charges. Client pays FedEx fees.

To avoid last minute shipments and possible frustration we suggest you use the following time-line:

1. Consult with your veterinarian to see if she/he has any questions regarding breeding your mare with frozen semen. **SBS is available for consultation with you and your vet should you have any questions.**
2. On the first day of your mare's heat, **fax** the Frozen Semen Shipment Request form to **Iron Spring Farm** at **610-857-2164**. If you do not have a fax, call your request in using the form as a guideline. Please do not email shipment requests or leave a message on our voicemail with the information. Remember, unlike cooled transported semen, frozen semen can be shipped well in advance of insemination. Our shipment schedule is as follows:
 - Shipment requests received by 1pm EST can be shipped that same day.
 - Shipment requests received after 1pm EST can be shipped the following day.
 - Shipments are normally made Monday – Thursday.
 - SBS will ship semen on Fridays if you are certain you have Saturday delivery available in your area. **There is an additional \$15.00 FedEx fee for Saturday delivery.**
3. For successful breeding with frozen semen it is highly recommended that insemination occurs within 12 hours prior to and/or 6 hours following ovulation. A copy of the *SBS Timed Insemination Protocol* will be sent with your shipment. If your veterinarian would like to review the protocol in advance, we will be happy to fax it to you. It is also on the SBS website, www.selectbreeders.com, under Knowledge Library.